

NOTICE

Date : 19/07/2021

To : All Residents of Grand Subang SS13

From : Grand Subang Management Office

Ref : **EMCO Lifted – Revert to Phase 1 National Recovery Plan (NRP)**

With reference to the above matters,

In view of the latest announcement made by government in relation to COVID-19 pandemic on 16 July 2021, EMCO had lifted as scheduled and it will revert to set of SOPs as defined for country under Phase 1 of NRP, please note on the following guidelines: -

A. Basic Compliances

All residents and public must comply with the standard basic SOP from MKN and KPKT including: -

- i. Any resident under Ministry of Health (MOH) quarantine procedure are strictly prohibited to enter Grand Subang SS13
- ii. Each individual shall go through temperature screening before accessing any facility or Grand Subang SS13. Any individual with a temperature of 37.5°C and above or having flu, coughing, fever, or any other ailment symptoms shall not permit to enter and use the common facility or premises.
- iii. Every person shall register by scan the MySejahtera QR code at tower lobby.
- iv. Everyone shall always stay alert in maintaining social distancing of 1-meter apart.
- v. Must wash hand with hand sanitizer or hand soap and wear face mask at common area.

B. Management Office (MO)

- i. MO will operate with door closed, shall not accepting walk-in from resident/public until the end of Phase 1 NRP.
- ii. All communications with MO shall be made via **call, email and/or WhatsApp only**.
- iii. The operating hours of MO are as follows:

Monday – Friday	: 9am to 5pm
Saturday	: 9am to 1pm
- iv. For billings and payment, all owner/tenant are advised to do an online transfer. Please forward your bank-in slip to us at grandsubangss13@gmail.com.

C. Renovation / Move in & out

- i. All the renovation / refurbishment works is **NOT** permitted during this period.
- ii. Only urgent repairing work are permissible such as air conditional works, electrical appliance, and plumbing work.
- iii. Move in & out activities is **ALLOWED** during this period.

D. Visitor

- i. Visitors are **NOT** allowed to enter building.

E. Common Facilities

- i. All common facilities shall be **CLOSED** during this period, **except** for jogging track which allowed from 7.00 a.m – 8.00 p.m. with 2-3 meter of physical distance.
- ii. **NO** rational, cultural, and social activities will be allowed in the facilities floor.

Kindly reach our Management Office at **03-8084 2390 / 010-246 3513 (WhatsApp only)** during office operational hours for any clarification. Any urgent matters, please contact our security guard at **010-246 3517**. Thank you.

Grand Subang SS13 Management Team