

NOTICE

Date : 17/12/2020

From : Grand Subang Management Office

To : All residents of Grand Subang

Ref : **Commune Coliving Parcel Collection Service (014-3679002)**

With refer the above matter.

Please be informed that Commune has a parcel/package collection service for all Grand Subang SS13 residents starting from 18 December 2020, each parcel collection will be charged RM2 as a collection fees.

How does it work?

1. Inform the courier driver to contact Commune **014-3679002** for the parcel collection.
2. Receiver walk into Commune office (Lv5 facilities floor) to collect parcel during office hours.
Weekday 9am-5pm, Saturday 9am-1pm. Lunch 12pm-1pm close
3. Provide your name and contact number when collecting the parcel from Commune staff.
4. Check the parcel information to ensure receiving the correct parcel.
5. Sign to receive and pay RM2 to Commune for each parcel collection. Out of office working hours RM10 for each collection.

Term & Condition:

Payment

The customer must collect the parcel and make the payment to Commune office (Lv5 facilities floor) upon collection.

Fees

The fee will be charged RM2 for each collection.

Collection

Commune reserves the right to refuse of receiving any parcel weight over 5KG or size over 120cm x 120cm. Example: table, chair, furniture, electrical appliances, combustibility and flammability parcel etc.

Inventory

Commune is not responsible for any parcel not listed on the Collection Slip.

Loss or Damage

Commune is provided collection and store service only, Commune is NOT liability with respect to any damaged or lost parcel.

Uncollected Items

Commune reserves the right to dispose of any items not collected within 30 calendar days of the date stated on the collection slip. Commune shall have no liability whatsoever in respect of items disposed of pursuant to this clause.

